Job Title: Media Arts Mentor  
FLSA Status: Full-Time/ Exempt

Spy Hop is seeking a full-time Media Arts Mentor dedicated to youth development and progressive education. Join our team of media artists mentoring young people (ages 9 to 20) in film, audio, music, and design. This position requires experience in film production and editing, digital, graphic and interactive design, and/or audio and electronic music production. If you thrive in a creative environment, have a strong artistic voice, and are passionate about youth development, this position is for you.

**DUTIES & RESPONSIBILITIES**

- Collaborate with the Youth Prevention Director, Learning Design Director, and Lead Mentors to design a media arts curriculum for implementing the Teen Outreach Program (TOP), a prevention curriculum supporting adolescent health and development.
- Establish and maintain relationships with local schools, youth programs, and parents/guardians to successfully implement TOP in the Salt Lake community.
- Work with community partners to establish implementation schedules and recruit youth to participate in TOP.
- Develop and facilitate media arts focused community service learning projects with TOP students.
- Provide authentic and trauma-sensitive mentorship to students, encouraging self-expression, goal-setting, and community engagement while recognizing students' artistic identities.
- Collect and report demographic and attendance data for TOP students.
- Administer program evaluation and assessment tools, using data to improve service delivery.
- Track and manage program budget, assisting the Youth Prevention Director with grant reports.
- Design and facilitate foundational media arts curriculum for students in summer programming.
- Work with a team to design and implement career awareness presentations and intensives for community-based programs, including the Statewide Outreach Program in Schools (POPS).
- Assist with the planning and implementation of student showcases and celebrations.
- Participate in outreach and fundraising activities as needed.
- Ensure archiving of student work from all programs in a timely manner in collaboration with the Equipment Lab Coordinator.
QUALIFICATIONS

The ideal candidate:

- Demonstrated experience in education, youth mentoring, or other social services, particularly working with youth under 18 years of age (college degree and/or 3+ years of professional experience).
- Working knowledge of positive youth development, SEL, prevention science, and mental health resources.
- Ability to build and maintain authentic relationships with students, peers, parents/guardians, and community partners.
- Willingness to work collaboratively, give and receive constructive feedback, and learn other art forms and disciplines.
- Experience in digital media production, including film, audio, music, and/or design.
- Confident in using and teaching media production apps on Mac computers/devices.
- Experience in developing engaging project-based curriculum for diverse young people.
- Patient in teaching technology basics to young people with no experience.
- Experience with public speaking in front of large audiences and working in multicultural environments.
- Excellent project management skills with the ability to self-manage priorities, juggle multiple projects, and meet deadlines.
- Excellent group facilitation, written, and oral communication skills.
- Must have a valid driver's license and be able to pass a criminal background check.
- Able to work varied hours, including evenings as needed.
- Fluency in Spanish is a plus.

About Spy Hop: Spy Hop is an award-winning, nonprofit, youth media arts and educational enrichment center founded in 1999 and located in downtown Salt Lake City. Our mission is to mentor young people in the digital media arts to help them find their voice, tell their stories, and to effect positive change in their lives, their communities, and the World. We envision a world in which all young people have the skills and mindsets necessary to succeed and that their voices are heard and valued in their communities. Spy Hop’s in-school, after school, and youth-in-care programs take place in dynamic studio environments where young people of all backgrounds engage in the production of their own narratives and solutions to the challenges they face.

Our Commitment to Antiracism: We believe that anti-racism is the process of becoming aware of and acknowledging the impact of racial oppression within our current social, political, and institutional systems, while actively and intentionally working in community to replace those systems with pedagogies, policies, and practices that lead to collective liberation – the truth that none of us are free until all of us are free. As an antiracist organization, Spy Hop is committed to changing the systems of oppression that disproportionately impacted many of our students and their communities. Spy Hop’s antiracism practices are rooted in hope, action and accountability, and the belief that collective liberation is truly possible.
**Our Culture:** We celebrate a culture at Spy Hop that is a fun, dynamic, evolving ecosystem; one that nurtures the vibrant, creative, individuality of youth and staff by communicating openly, honoring our multiculturalism, and affirming our intergenerational wisdom in such a way that all participants within the ecosystem have the capacity to thrive. Spy Hop is an equal opportunity employer committed to fostering a diverse and equitable environment in which all staff can excel regardless of race, ethnicity, age, faith, gender identity, sexual orientation, and ability. People of color, women, individuals with disabilities, and veterans are encouraged to apply. Due to the highly collaborative nature of this position, COVID-19 vaccination is strongly encouraged.

**Compensation & Benefits**
- Salary: $45,000 - $55,000 commensurate with education and experience
- Optional tiered benefit package starts with 50% health, dental, and vision, 3% IRA match, 15 days PTO, 14 paid holidays, 10 wellness days, and a professional development stipend.

Please email resume, cover letter, and multimedia portfolio with the subject line: Media Arts Mentor: {Your Name} to Alexa Wrench, Youth Prevention Director [alexa@spyhop.org](mailto:alexa@spyhop.org)